

January 4 2009  
Minutes of Executive Meeting

Attendance:

Present:

Chief Instructor: Mike Hill  
Equipment Manager: Jim Mills  
TSO: Adam Rushton  
Activities Coordinator: Kim Sararas  
Webmaster: Scott Sararas  
Treasurer: Richard Desaulniers  
Secretary: Theresa Marshall  
VP: Kevin Leblanc

Absent:

President: Leo Lund

**1.0 Call to Order:**

1.1 Meeting called to order by Kevin at 1400

**2.0 Reading of previous Minutes:**

Minutes Not ready yet.

**3.0 Old Business:**

- 3.1 **Compressor** - Still waiting for comparison for aircap and mariner. Mike will chase them down, and then bargaining must take place over the package. Once there is a firm quote we will ask them to quote for compressor, Carbon monoxide and VH storage, and see what we can get for \$30,000 including taxes, servicing etc. It would seem that there is no real training involved. Installation for 3-phase might be a holdup. Leo was contacting Regis for CE to get us an installation date once we have a delivery date. There needs to be an extra line for 110 to hook the compressor to. As details come in Scott can add info to the website.
- 3.2 Old Compressor – we will be talking to Paul Hambleton to see what possibilities exist for the old compressor, including selling it or keeping it as a backup. At this point we don't even know if we can sell it. Kim suggested checking the DA to see if the compressor is on the DA and chase down some of the paperwork to see if it was purchased by base funds.
- 3.3 Equipment Rotation – replacing regs – we have to figure out what regs need to be replaced, (replacing 2 and buying an additional 2) and we also need to find out whether equipment can or should be serviced, and

whether we should or could sell old equipment. Adam suggested that anything that might be sold should be sold with the notation that it is serviceable, and that it is common practice on ebay etc. For the most part selling non-serviceable equipment is a gray area. There is also a shortage of space, and we will have to ensure that we can maintain any equipment that we keep or buy from a financial perspective. In the past we have run out of equipment to rent out so we have held onto a few of the old regs as backup regulators. Mike asked whether we should simply stick with the plan, and it was agreed that we should stick with the old Scubapro regulators, and either purchase through Dan or from Belleville depending on the price. It was pointed out that if Scubapro regs are rented, the lifetime warranty does not apply. BC's will also be replaced, a few each year. We are currently looking at getting 4 new jacket-style BC's, especially since it facilitates training to have common gear. There is some question as to whether the club should be looking at getting a few backplate & wing systems for rentals. Adam suggested that perhaps we should have 2 backplates & wings as well as the proper regulators and hoses for people to try since the industry seems to be going in that direction, however the focus should remain replacing training stock. A more firm decision will be made once we have quotes, at a future meeting, in terms of what equipment we should be purchasing. Boots, lead, belts, fins and masks also need to be replaced, and we should also look at getting some smaller and some larger tanks.

- 3.4 **Exposure suits:** if we are buying, we need to buy suits in a range that may accommodate most people. There is also some question as to which style of suit to buy and which brand in terms of one or two-piece suits. Two-piece seems preferable since it allows greater warmth, greater flexibility for lake diving and rentals, and would allow for proper weighting on the last day of class. It would seem that 20 suits is the optimum number.

**Action:** Jim needs to get a full quote from Dan on items that may need replacing.

**Action:** Paul Hambleton or Richard - see if we can sell old equipment, find out how the sale must be facilitated.

- 3.5 **Safety Documentation** – Course registration, Constitution and bylaws – class sizes, minimums and maximums; we need to look at what changes we may be making by March. Mike pointed out that there are discrepancies between bylaws, constitution and base's safety provisions as well as padi recommendations. This needs to be down on paper in the end.

**Action** – Adam by March

## 4.0 New Business

### 4.1 Training Schedule

3 week courses, courses run will be more or less the same as previous years. A rescue course will be run early in the season. We will be running an ice course this winter as well. Adam suggested the end of February, the weekend of the 28<sup>th</sup>, would be the best time to run the course from a safety perspective. This course will include a pool session.

Adam has agreed to run a buoyancy clinic at some point. (21 February, Saturday 7-9)

Some discussion over convenience to RMC Cadets was had – a survey was proposed for RMC cadets.

**Action:** Scott survey?

**Action:** Richard directing cadets to website for survey.

### 4.2 Diving Schedule

-15 March Scuba Olympics

-21 March Demo Day - backplate & wing, and other equipment pool session trial date

-Navigation Activity (Sat or Sunday) morning would be classroom/theory with Instructor. Once practical and theory and land practice is completed, barbecue followed by dive. June 14, 2009. This will allow everyone to be refreshed for the season. Location may be Nicholson point, location can be altered as date approaches.

-24 May 2009 Treasure Hunt at Nicholson Point.

-3-tank dive with the Proteus on the 18<sup>th</sup> July tentatively – the Frontenac, the Olive Branch, and the Annie Falcner. Price would be \$100/person, includes a barbecue. (Advanced)

-Shore Dive to Alexandria Bay 2<sup>nd</sup> August (Basic).

-Canada day dive (the George Davey) with NTD (Advanced)

-August 15<sup>th</sup> two tank dive, in planning stages right now (Advanced dive).

-1<sup>st</sup> October day dive to the Wolfe (Wednesday daytime) to get a feel for the site

-7<sup>th</sup> October night dive on the Wolfe (Wednesday night) (Advanced)

-Pumpkin dive 18<sup>th</sup> October

9 dives with NTD 9 with Limestone; 1 with Ducks dive, 1 with Proteus.

### 4.3 New Email Addresses: it will be left up to members to change their email addresses.

## 5.0 Open Discussion

- 5.1 Associate vs. Ordinary members – dependants have to be clearly defined as those under the age of 24.
- 5.2 Scott is collecting the contact info for the website.  
Send an email to [webmaster@dolphinclub.com](mailto:webmaster@dolphinclub.com) to pass contact info on to Scott.
- 5.3 Membership list – everyone on the executive committee should get a copy of the final list.
- 5.4 Volunteers should be trained on proper membership application in terms of how to fill out forms etc.
- 5.5 Website – Scott would like to have information as soon as possible in order to keep the website current. He has also suggested that all the Exec Committee members should go look at the website and give him feedback on anything that should be changed or any errors.
- 5.6 Membership for Associates: as of Jan 1<sup>st</sup> the membership is open, so Associates interested in joining should sign up asap or risk losing their membership for 2009.

Action: Leo – send an email to address last year’s Associate Membership in order to remind them to join.

- 5.7 Clothing: Kim is looking into ordering toques that will have the Dolphin logo on the front and the website on the back.
- 5.8 Next meeting – one month, February 7<sup>th</sup>. Time will be confirmed once all members can state availability.

## 6.0 Adjournment:

- 6.1 Kevin call the meeting at 1543

1. CLUB PRESIDENT

//signed//

Sgt Lund A.L.

Date: 16 Apr 09

2. REC COORDINATOR

//signed//

Regis Bouchard

Date: 21 Apr 09

---

APPROVED / NOT APPROVED

3. REC COUNCIL CHAIRMAN      RECOMMENDED / NOT-RECOMMENDED

//signed//  
Paul Butt  
FS&R Dir  
8731

Date: 21 Apr 09

---

DISTRIBUTION LIST

ACTION

FS&R Dir  
Rec Coord  
Club President

INFO

Club Members (by website)